**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Board Meeting MINUTES**

**May 8, 2018**

**1650 DeSiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting called to order by Michael Shipp and prayer was led by Thelma Merrells and a quorum was met.

**Adopt Agenda***:* AMotion was made by Dr. E. H. Baker seconded by Latanya Whiteside to approve /accept the Agenda. Motion passed unanimously.

**Adopt Minutes of April 10:**AMotion was made by Latanya Whiteside /seconded by Thelma Merrells to approve / accept the Minutes. Motion passed unanimously.

**Board Members Present:**

Dr. E. H. Baker, Mike Shipp, Latanya Whiteside and Thelma Merrells

**Absent:** Yvonne Lewis and Alisa Lear

**Ownership Linkage-Recognition of Guests**: None

**Northeast Delta HSA staff present**: Dr. Monteic Sizer and Delores Harris

**PUBLIC COMMENT PERIOD – No Comments**

**BOARD EDUCATION/ ENDS Items for DISCUSSION**

Mike Shipp reported to the board that board member Thelma Merrells, representing Ouachita Parish on the NEDHSA board had been absent 2 consecutive times from attending NEDHSA board meetings he talked with her and the reasons given why she missed was discussed and he as Chairperson determined both absences will be considered as excused absences.

**Upcoming Events/Community Action**

Board Secretary, Alisa Lear, did an awesome job representing the Board and Chairman Shipp during the April 19, 2018 LGE convening in Baton Rouge

NE Delta HSA’s Opioid Summit will be held on May 24, 2018 at the Monroe Civic Center. CEUs and lunch will be offered.

NE Delta HSA will be awarded Goodwill’s 2018 Good Friends Award during their annual luncheon on May 10, 2018. The location will be in Shreveport at the Eldorado Resort and Casino. The start time is 11:30 am.

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

### Executive Director

**Monthly ED – Report and Fiscal Report -** A Motion made by Thelma Merrells and seconded by Dr. E. H. Baker to approve / accept the ED report and Fiscal reports as submitted. Motion passed unanimously.

**Financial Planning & Budgeting/Financial Condition and Activities –** *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.*

NEDHSA’s FY17-18 appropriated budget is $13,920,578. Our SGF = $9,847,946. Our IAT = $3,298,788. Self-generated = $773,844

**BOARD**

**Emergency Executive Succession with Organizational Chart (page 12)**

* Board Development Activities
* Board member Code of Conduct (sign forms-page 33)
* Public official Ethics Training (page 32)
* Personal financial disclosure (page 32) **DUE 05/05/18** deadline
* Chairperson’s Role (page 8) No changes @ this time board will discuss @ next meeting

**BOARD MANAGEMENT** – *Ongoing*

* Parish Outreach
* Board Members Terms/Renewal of Appointments
* Travel Forms due MONTHLY
* **EXECUTIVE SESSION**

**ADJOURN -** Next Meeting – **June 12, 2018** **- 5:30 pm**

NEDHSA Administrative Office

2513 Ferrand Streeet, Monroe, LA 71201